



Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 11-27, IRS Form W-2, Wage and Tax Statement, Available for Use with TurboTax or At Home

Date: December 1, 2011

To: Subscribers of all Title I Publications (Payroll/Personnel)

The National Finance Center (NFC) has worked with the software providers to make TurboTax or At Home (formally TaxCut) interoperable with the Employee Personal Page (EPP). In addition to printing their IRS Form W-2, employees will also be able to import their 2011 Form W-2 information into TurboTax or At Home.

The Tax Year 2011 IRS Form W-2, Wage and Tax Statement, is expected to be available to EPP users by the end of January 2012 for use with TurboTax or At Home.

In order to accomplish this import into TurboTax or At Home, users will be required to enter their User ID and password on the EPP screen.

Obtaining an EPP Password

Employees who are not current EPP users (or who need a new User ID or password) can locate sign up instructions on NFC's Home Page (www.nfc.usda.gov) by clicking the **My EPP** icon on the Application Launchpad.

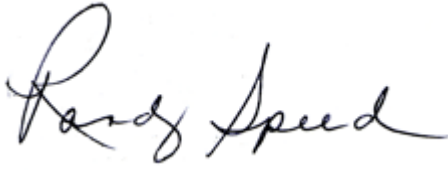
New Send W-2 Button for H&R Block Customers

Effective with the posting of the 2011 IRS Form W-2, the EPP screen will have a new "Send W-2 to Tax Office" button for H&R Block customers. This option will allow Form W-2 to be sent directly to H&R Block.

Obtaining an EPP User's W-2

For instructions on obtaining an EPP user's Form W-2, see the Frequently Asked Questions (FAQs) on NFC's Knowledge Base. This can be accessed on NFC's Home Page (www.nfc.usda.gov) by clicking **Knowledge Base** on the left-hand side of the screen. To retrieve the FAQs on TurboTax or TaxCut, just type the word TurboTax or At Home in the Search box on the left-hand side of the screen.

Please refer questions about EPP to the Operations and Security Center at
1-800-767-9641 (Option 1).

A handwritten signature in black ink that reads "Randy Speed". The signature is written in a cursive, flowing style.

RANDY L. SPEED, Director
Government Employees Services Division

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